

**Outreach Information**

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name: \_\_\_\_\_ Position:            Faculty            Staff            Student

School/function requesting visit: \_\_\_\_\_

Contact person: \_\_\_\_\_

Location of visit: \_\_\_\_\_

Purpose of visit: \_\_\_\_\_

Short summary of visit: \_\_\_\_\_

Demonstrations involved (if any): \_\_\_\_\_

Staff members involved: \_\_\_\_\_

Other comments:

Return to: Dale Stille, 58-60 VAN